



Admissions Department
Avicenna House
258-262 Romford Road
London E7 9HZ

Tel: +44 (0)20 8552 3071
Fax: +44 (0)20 8552 3546

Web: www.bite.ac.uk
Email: info@bite.ac.uk

Attach
ONE
Photograph
here

APPLICATION FORM

Please complete this form in BLOCK CAPITALS

Family Name	<input type="text"/>	First Name	<input type="text"/>
Date of Birth	<input type="text"/>	Nationality	<input type="text"/>
Address (if in UK)	<input type="text"/>	Address (overseas)	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
Post Code	<input type="text"/>	Country	<input type="text"/>
Telephone Number	<input type="text"/>	Telephone Number	<input type="text"/>
Mobile Number	<input type="text"/>	Passport Number	<input type="text"/>
Email Address	<input type="text"/>	Religion	<input type="text"/>
Date of entry to UK (if applicable)	<input type="text"/>	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Course Title:	<input type="text"/>		
Mode of Study:	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	

Academic Qualifications:			
Title	Examination Board/ Institution	Subject	Date of Award
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

English Proficiency:			
Is English your first language?	<input type="checkbox"/> Yes		<input type="checkbox"/> No
Have you done 5 years study in English?	<input type="checkbox"/> Yes		<input type="checkbox"/> No
Have you taken IELTS?	<input type="checkbox"/> Yes, What is your Score	<input type="text"/>	<input type="checkbox"/> No

Work Experience (if any):				
Job Title	Name of organisation	Full/Part Time	From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give reasons for choosing this programme of study:

ENROLMENT PROCEDURE:

1. Complete the Application form, and send it with:
 - a. Certified copies of relevant certificates
 - b. 1 passport-size photograph
 - c. Send to Admissions Department, British Institute of Technology & E-commerce 258-262 Romford Road London E7 9HZ. Deposit of tuition fees can be paid via bank transfer to: Bank of Scotland, 600 Gorgie Road, Edinburgh EH11 3XP. Account Number: 00440486 Sort Code: 12-20-29 Swift Code: B0FSGB25
2. When your application has been processed, the Institute will issue a Letter of Acceptance (LOA).
3. On receipt of the tuition fee, the Institute will issue the Unconditional Offer Letter (UOL).

TERMS AND CONDITIONS:

1. The offer and acceptance of a place at the British Institute of Technology & E-commerce is made on the understanding that you undertake to observe the terms and conditions of the Charter, Statutes, Ordinances and Regulations of the Institute. These cover, among other things, payment of fees, attendance, submission of work, attendance at examinations, student discipline, complaints procedure, freedom of speech and equal opportunities policies. The full text of the Rules and Regulations are on the Institute's website.
2. The Institute will make every endeavour to deliver courses as described in the prospectus. However, changes may be necessary at times
3. The fee will not be refunded after acceptance on the course

Declaration:

I confirm that to the best of my knowledge the information in this form is correct. I have read the terms and conditions of the Institute and understand and agree to abide by the conditions and regulations set out there, which I accept as a condition of this application.

Applicant's Signature

Date

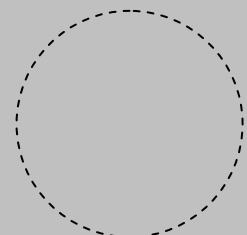
FOR REGISTRY USE ONLY:

Student Interviewed by	<input type="text"/>	Date of interview	<input type="text"/>
Comments	<input type="text"/>		
Course Title	<input type="text"/>		
Course Code	<input type="text"/>	Course Duration	<input type="text"/>
Tuition Fee Status	<input type="checkbox"/> Home <input type="checkbox"/> Overseas	Tuition Fee	<input type="text"/>
Date Received	<input type="text"/>	Processed by	<input type="text"/>

FOR FINANCIAL USE ONLY:

Deposit Required	<input type="text"/>	Receipt Number	<input type="text"/>
Payment Method <small>(e.g. Cash, Cheque, CC)</small>	<input type="text"/>		
Fee Payment Notes	<input type="text"/>		
Signed	<input type="text"/>	Date Received	<input type="text"/>

OFFICIAL INSTITUTE STAMP



INSTALMENT PAYMENTS: If paying by instalments, payment must be made before the start of a Semester

1 st Semester Fees	<input type="text"/>	Date Received	<input type="text"/>	2 nd Semester Fees	<input type="text"/>	Date Received	<input type="text"/>
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Student Application Agreement 2010/2011

OFFICE USE ONLY

Student CAS Number :

Course Title :

Processed Date :

Surname :

Family name:

Date of Birth Female Male

Address :

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Mobile/Tel.No.

Home Tel. No.

Email Address :

Consultant Name :

Consultant Company :

Consultant Contact No.:

Consultant Email Address :

Terms and Conditions :

- a. You must co-operate with all requests for documentation from the admissions team
- b. You must sign the application yourself.
- c. You must inform us of any change in your circumstances i.e., change of address, telephone or email.
- d. You will not receive any refund of fee's you have paid should you wish to discontinue the course or withdraw, in any case the institute will take legal action to recover the money outstanding.
- e. You must produce evidence of qualifications, academic reference, letters from employers detailing dates of employment, position held and duties undertaken relevant to the chosen programme, anyone found to have given false information or forged documents will be expelled from the institute or not enrolled and any fees paid will be forfeited.
- f. You will not travel later than 24 hours before the latest date to join the course.
- g. I understand that if I have not been given written consent to travel after this time I may not be able to register on the course.
- h. After arriving in the UK you will be required to register at the institute within two working days (usually Monday to Friday)
- i. If you arrive in the UK and do not attend the registration you may not be refunded.
- j. A confirmation of acceptance of studies (CAS) forms part of this agreement and the course that you have been admitted to the course you will be expected to attend, participate and complete.
- k. Your consultant, agent or regional office has no authority over changes of course.
- l. The Institute reserves the right to refuse changes of course for international students who have applied through the tier 4 migration system.
- m. If you have misrepresented your level of English you will not be refunded.
- n. You must submit all the documents as detailed in the CAS. If you are refused due to submission of incorrect documentation then we may not issue a new CAS.
- o. The terms are in addition to any published terms and conditions on our website for further information please contact Bite Regional Office, India (or) email mghani@bite.ac.uk.
- p. The usual deduction for withdrawal from application is £300 this may be reviewed.

Nationality Country of Birth Passport No.....

"I certify that the information given is correct, and I will inform the Institute of any changes, I understand that my application will result in a "Student Contract" being formed between myself and the Institute and both parties must adhere to the terms of the contract. The contract will expire when a learning agreement is signed at registration of the course. I have received an appropriate initial assessment and guidance from institute staff or a nominated consultant. I give consent for the use of the above data in accordance with the Data Protection Act 1998 by the institute. "The information n you provide will be passed to the UK Border Agency where necessary. The information you provide will be shared with other organizations for the purpose of administration, careers and other guidance and statistical and research purposes. By signing below I acknowledge I have read the terms and conditions here and on the institutes website and agree to abide by them." "

Student's Signature :Date :

Signed on behalf of the institute :Name :Date :

S.M.S Center, 3rd Floor, #177, Royapettah High Road, Mylapore, Chennai-600004

☎ 044-24996688 Mob: 9952922333 Email : bite.admissions@gmail.com

INTERVIEW FORM

PERSONAL DETAILS

Family Name _____ Given Name _____

Date of Birth Day _____ Month _____ Year _____ Age _____

Address _____

Telephone No. _____ E.Mail _____

EDUCATION INFORMATION

SCHOOL, COLLEGE, UNIVERSITY, etc.,	YEARS(S)	AWARD (MAJOR SUBJECT)	% of Marks

ENGLISH LANGUAGE

Provide details of your English qualification (s) (e.g. IELTS, TOFEL, 'O' level, etc) :

If no English qualifications do you think your English is :

Below average _____ Average _____ Above Average _____

OTHER INFORMATION ABOUT YOUR EDUCATION

Provide brief details of sports you played, societies you joined, etc. and any other achievements at school or college.

WORK EXPERIENCE, INCLUDING PART – TIME

NAME OF THE COMPANY	YEARS(S)	ROLE OR DESIGNATION

Provide details of any management / supervisory experience, including number of people supervised :

INTERVIEW FORM (Continued)

Courses Interested In : _____

Level in Bachelor Degree, Post Graduate or Diploma _____

FINANCE

Who will finance your studies : Yourself Parent Education Loan

PREVIOUS APPLICATIONS AND TRAVEL HISTORY

Have you travelled to the UK in the last 10 years ? Yes No

Have you ever been refused a visa for any country ? Yes No

Have you been granted a visa for the UK in the last 10 years ? Yes No

Have you ever been refused entry on arrival to the UK? Yes No

Have you ever been in breach of your immigration conditions for the UK ? Yes No

OTHER INFORMATION

How they came to know about us :

Education Fair TV Media Newspaper Friend Others _____

Signed _____ Date _____

Result of Interview _____

OFFICE USE ONLY

NOTES : _____

OFFER Yes / No. Details of offer _____

Signed _____ Date _____

FOLLOW UP :

ACTION	DATE	INITIALS
Letter of thanks for attending interview		
Letter about next visit		
Offer Letter Issued		
Payment Received		