



1. Course Title

Title of course or research degree for which you are applying:

Either **Taught Course** (eg, MA, MSc, MFA, MAPH, MRES, LLM, Diploma, Certificate)

Title: _____

Or **Research Degree** (MA/MSc by Dissertation, MPhil, PhD (Doctoral Programme), PhD, Integrated PhD)

Title: _____

Title of research proposal (research candidates only) _____

School/Department/Centre: _____

Date commencing: _____ Proposed period of study: _____

Full-time Part-time Distance PhD

2. Personal Details

Application or Postgraduate number, if you have previously applied AP/PG _____

Surname or family name: _____
(as on your passport/travel document)

Other name(s) _____
(as on your passport/travel document)

Former surname: _____

Title (Mr/Mrs/Ms/Miss/Dr) _____

Male Female

Date of Birth: _____
Day Month Year

Passport Number _____
(non EU international students only)

Nationality: _____

Place of Birth: _____
(Country if overseas nationality) (County, if UK nationality)

Country of Origin: _____

Country of Permanent Residence: _____

First Language: _____

Do you have a disability, special need or medical condition that may require extra support or specific facilities for accommodation?

No Yes Please provide further details in Section 9.

Correspondence address

Permanent Home address



Fax: _____

Telephone number: _____

E-mail address: _____

Fax: _____

Applicable dates: _____

E-mail address: _____

3. Fees and Source of Finance

(i) Fees classification

Permanent residence

UK EU Country: _____

Outside EU Country: _____

If you are already following a course in the UK, please indicate how you have been classified for fees purposes:

Home Student European Union Student Overseas Student

Is the length of your stay in the UK currently limited by immigration control. If yes, give details.

If you were born in the UK or EU but are working temporarily outside the EU, please give dates, countries and occupations:

(ii) Source of finance

For example, self/family, studentship _____

4. Academic Qualifications

(i) Qualifications completed

Title of first degree: _____

Main subjects: _____

Awarding Institution: _____

(University or other)

Name and address: _____

Class or mark awarded: _____ Date awarded: _____

Postgraduate degree: _____

Main subjects: _____

Awarding Institution: _____

(University or other)

Name and address: _____

Class or mark awarded: _____ Date awarded: _____

(ii) Qualifications pending

Title of first degree: _____

Main subjects: _____

Awarding Institution: _____

(University or other)

Name and address: _____

Class or mark expected: _____ Expected date of award: _____

4. Academic Qualifications (continued)

Postgraduate degree _____

Main subjects: _____

Awarding Institution: _____

(University or other)

Name and address: _____

Class or mark expected: _____ Expected date of award: _____

5. Languages

If English is not your first language, please give English language qualifications (for example TOEFL or IELTS), and level and date obtained.

Languages known (other than English) and present standard:

6. Other Information

Employment history:

Other relevant information (professional or academic):

How did you hear of this course at the University of Essex:

7. Academic References

First referee

Name: _____ Title: _____

Address: _____

Telephone/Fax number: _____

E-mail address: _____

Second referee

Name: _____ Title: _____

Address: _____

Telephone/Fax number: _____

E-mail address: _____

8. Information required by the School, Department or Centre to which you are applying:

(can be continued on additional paper)

9. Disability

If you have a disability, a specific learning difficulty or medical condition including any which might require special arrangements or facilities, please provide further details. Information on disability will be shared with the Disability Advisor who can provide further information and advice. If you have any questions about disability provision at the University, please e-mail disab@essex.ac.uk or telephone 01206 872365.

(can be continued on additional paper)

10. Criminal convictions

Please tick if you have a criminal conviction

Applicants are required to declare at the point of application if they have a criminal conviction.

In general, you are not required to disclose spent convictions as defined by the Rehabilitation of Offenders Act 1974. However, you should be aware that courses involving work with children or vulnerable adults, including the elderly or sick, are exempt from the Rehabilitation of Offenders Act 1974 and in this case ALL criminal convictions must be disclosed even if they are spent or occurred whilst you were a juvenile.

If you are convicted of a criminal offence or receive a Police caution after you have applied, you must inform the University. Disclosures should be made in writing to the Head of Admissions.

Signed: _____ Date: _____

- Please enclose all documents required by your School, Department or Centre.
- You should make arrangements for the appropriate documents to be attached to the completed application form and mailed to the Graduate Administrator of the School, Department or Centre to which you are applying, together with specific information for the School, Department or Centre.

Data Protection Collection for Applicants

During the admissions process, all information you supply to the University as part of your application is processed in accordance with the provisions of the Data Protection Act, is only disclosed within the University to members of staff who need to know it in order to carry out their duties, and is used for the sole purpose of managing the application process. Where required as part of this process we will check the accuracy of your data against external sources, and may also confirm your data to other higher education institutions or government agencies. If your application is successful and you register as a student, some or all of this information will form part of your student record.

If you firmly accept your place at the University, your details may be shared with the University of Essex Students' Union before registration to provide you with access to the Union and its services, as well as to enable the University to fulfil its legal obligation to support the operation of a fair and democratic students' union.